



## **Job Posting: Candidate Services Coordinators**

The New Hampshire Senate Democratic Caucus runs State Senate campaigns with a sole goal of regaining the New Hampshire Senate majority. To build into the 2022 election cycle, we are seeking dynamic, dedicated, hard-working individuals to provide services to incumbent and frontline members as they build their campaign year presence during the legislative session. The **Candidate Services Coordinators** will work closely with senior staff, the legislative leadership team, and individual members to draft and execute plans for their electoral success in November 2022.

### Primary Responsibilities:

- Assist NHSDC in developing and executing the promotion and development of assigned incumbent members and challenger candidates.
- Plan, schedule, build and manage small- and large-scale virtual and in-person town hall events ranging from small social gatherings to large events with 50+ attendees.
- Manage member social media presence, conduct all follow-up, and work with NHSDC staff on principal highlights for larger Democratic audiences.
- Build on existing volunteer base and town committee infrastructure with new district maps and using voter database by identifying and recruiting new volunteers and activists.
- Organize volunteers and activists around priority legislation, including by text and phone.
- Draft online/email fundraising solicitations and calls-to-action.
- Staff members at finance-related events.

### Minimum Qualifications

- Strong commitment to electing Democrats to state government.
- Bachelor's degree and one cycle statewide, congressional, or legislative campaign experience.
- Position based out of Concord, NH office for the duration of the campaign cycle.
- Must have a car (position will at time require travel around the state).
- Exemplary time management, planning, and organizational skills.
- Detail-oriented and able to prioritize and manage multiple projects and principals.
- Strong written and oral communication skills, including proficiency in social media and G-Suite.
- Work extended hours, including nights and weekends, as needed.

### Preferred Qualifications

- Experience in and knowledge of the political landscape in New Hampshire.
- Two or more cycles of experience working directly with a candidate.

This is a great opportunity to gain experience in all facets of political campaigning and to experience New Hampshire's grassroots campaigning first-hand. Salary is commensurate with experience and qualifications. Health, dental and vision available. This position will begin January 2022 and end Nov. 25, 2022.

To Apply: Send your resume and cover letter to Dario Scalco at [dscalco@nhdp.org](mailto:dscalco@nhdp.org).

***The NH Senate Democratic Caucus is an equal opportunity employer committed to creating an inclusive workplace. The NHSDC is dedicated to the achievement of equality of opportunity for all its employees and applicants for employment without regard to race, color, religion, sex, gender identity, sexual orientation, marital status, age, national origin or disability.***