

## Fair Districts PA Privacy Guidelines

**Summary: All information concerning Fair Districts PA members, including their names, addresses and telephone numbers, actions taken and donations given shall be kept strictly confidential by Fair Districts PA personnel unless permission is obtained to release such information.**

Fair Districts PA is committed to respecting the privacy of members [defined as anyone who signs on to an Action Network list or petition or who provides contact information at a Fair Districts PA event].

The types of information that Fair Districts PA collects and maintains are as follows:

- Contact information: name, address, telephone number and email address
- Giving information
- Information on events attended and actions taken
- Information provided by the donor in the form of comments and suggestions

Information provided at local events or to local groups will be understood as belonging to both local group and statewide organization.

Fair Districts PA and local groups will use members' information to understand their interests in its mission, to inform and update them of the organization's work and to invite involvement in advocacy efforts.

Information is shared within the organization on a "need-to-know" basis. The organization assures members that their names and addresses will not be shared with any third party or used by Fair Districts PA personnel for personal, business or other non-approved reasons. The organization will also work to ensure that members can easily opt-out of further contact or can correct personal information that is incorrect.

[Published July 18, 2017]