



**TENANTS  
TOGETHER**

California's  
Statewide Organization  
for Renters' Rights

## **Job Description: Southern California Regional Coordinator – Tenants Together**

Tenants Together, California's statewide organization for renters' rights, seeks a Southern California coordinator to strengthen relationships with member organizations, partners and allies, in the region and connect them with the statewide movement. This is a full-time (1.0 FTE), exempt position. The position is based in or near Los Angeles with weekly staff meetings via web conference and occasional trips to our statewide office in San Francisco.

### **About Tenants Together**

Tenants Together is a statewide coalition of local tenant organizations dedicated to defending and advancing the rights of California tenants to safe, decent and affordable housing. As California's only statewide renters' rights organization, Tenants Together works to improve the lives of California's tenants through education, organizing and advocacy. Tenants Together works to support and strengthen the statewide movement for renters' rights.

### **The Position**

Tenants Together seeks a dynamic, experienced leader to coordinate our efforts in southern California. The Coordinator will work with member organizations, partners and allies to build support for new tenant unions, help existing tenant unions build capacity, and train member organization leaders with an emphasis on strengthening relationships among TT member organizations in the region and a more robust movement throughout the state. This position presents an exciting opportunity for someone who is creative, motivated, committed to social, economic, and racial justice and wants to be a key part of this historic effort to strengthen tenants' rights across California. This position reports to the Associate Director. Although Tenants Together has long had board members and member organizations in Southern California, this position represents our first staff position based in the region. We anticipate that the Coordinator will share office space with a member/partner organization in the region.

### **Qualifications:**

- 2-3 years' experience leading a coalition; able to maintain relationships with a broad range of diverse groups and navigate challenges in a principled and effective manner
- Demonstrated ability to strengthen solidarity networks, grow and maintain movement-focused relationships across a wide geography
- Grassroots organizing experience
- Fluent in Spanish; bilingual preferred. Other languages a plus.
- Experience facilitating multilingual spaces preferred
- Demonstrated ability to lead engaging, empowering, and uplifting trainings and develop training content in collaboration with others
- Familiarity with local and regional housing issues and political context preferred.
- Exceptional organization, time management, and project management skills

- Team player who takes initiative; must be able to work independently and collaboratively
- Computer proficiency and experience with software such as Microsoft Outlook, Word, Excel, Google docs, and Salesforce
- Experience with, or willingness to learn and use, online organizing platforms such as Action Network and Social Media (Facebook, Instagram, and Twitter)
- Experience working with attorneys in an organizing and movement-building context preferred
- Experience with creative organizing strategies like negotiating community agreements, rent strikes, and/or transformative cultural strategies preferred
- Car and drivers' license required
- Flexibility to work evenings and weekends as needed.
- Basic knowledge of tenants' rights and counseling a plus

**Job duties:**

Coordinate regional network and provide training and technical assistance

- Help recruit new member organizations and partners into Tenants Together and coordinate regionally into a network
- Conduct substantial 1 on 1's with point people from member organizations, partners, allies, potential new tenant unions, and public officials.
- Be an on the ground resource for technical assistance for member organizations, partners and allies in the region; connect tenant leaders with available resources
- Conduct trainings based upon the needs of member organizations, which may include: meeting facilitation, Know Your Rights trainings, Best Practices in Forming Tenant Unions/associations, and basics of tenant organizing and work with TT staff to develop trainings
- Document training, technical assistance, and other support time
- Identify and leverage resources from local organizations such as meeting space and support for campaigns

Represent Tenants Together Regionally

- Represent TT at meetings, hearings and other events
- Prepare member leaders to represent Tenants Together at meetings, hearings and other events
- Be available for interviews with media, and prep tenants for media opportunities

Collaborate with statewide staff, members, and partners to deepen relationships and strategy

- Work as part of a translocal team with our statewide program director, northern California regional coordinator, and hotline & volunteer coordinator
- Coordinate with state-level staff and translocal partners on strategy

- Work with Homes For All California staff and partners to help align different tracts of housing justice work in California: Tenants Rights, Our Homes Our land (collective land ownership), and Development with Out Displacement (fights for just developments in our communities)
- Work with members, partners and allies to help organize mass tenant assemblies (500 or more tenants) that develop collective long-term strategy and shared political analysis
- Attend weekly staff meeting and weekly supervision meeting by phone/videoconference; periodic trips to statewide headquarters in Northern CA
- collaborate with Development staff to build and maintain relationships with local/regional funders

#### Salary, Benefits and Timing

This is a full time (1.0 FTE) position to start as soon as possible. Medical coverage, sick days & paid vacation. Salary range \$46,000-\$52,000.

#### How to Apply:

People of color, immigrants, women, transgender and queer people are strongly encouraged to apply. Please submit cover letter and resume by email (electronic attachments must be in PDF or Word) to:

Aimee Inglis  
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