

# Welcome to the WorkSource Rapid Re-Employment Presentation.

We'll get started in a moment. Please Review the WebEx meeting etiquette and helpful hints below.

- Etiquette
  - Please clear all distractions and silence your device.
  - Please ensure that you are muted when not talking.
  - If asking a question, avoid talking over others.
  - Please direct questions in the Q&A box to the panelist by name or subject if possible.
- Helpful Hints:
  - Please go to the top corner and put the panelists into "Gridview."
  - Use the "Raise Hand" function for immediate assistance.



# Layoff Information Session: Rapid Re-Employment



WorkSource is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Washington Relay Service: 711

4/16/2020



## **BEING LAID OFF IS PAINFUL.**

It can be hard to pick up the pieces and look for a new job. Today, we would like to introduce you to WorkSource and the various programs and services in place to help you get back to work as quickly as possible.

# Agenda



- I. WorkSource
- II. Workforce Innovation Opportunity Act (WIOA)
- III. Community and Technical College Worker Retraining
- IV. COBRA and Healthcare Options
- V. Sno-Isle & Everett Libraries
- VI. Washington State Labor Council
- VII. Unemployment Insurance (UI)

# What is WorkSource?



**WorkSource is a federally funded partnership of state and local organizations that provide employment and training solutions at no cost.**

- A “One-stop” employment center providing **free** access to computers, copiers, phone, fax, and Wi-Fi.
- Offices across the state, plus priority of service to Veterans and eligible spouses.
- On site job search workshops, job fairs, and more.
- Online services through [WorkSourceWA.com](http://WorkSourceWA.com)
- Find a [local WorkSource](#) office.

# WorkSource Services



- WorkSource resources, job search services and workshops *\*some workshops may count towards Unemployment Insurance (UI) job search requirements*
- Resources to contact UI Claims Center
- Workforce Innovation and Opportunity Act (WIOA) Program
- Veteran Services
- Computers, Internet, Copiers, Phone, Fax
- Connection with Sno-Isle Libraries
- Community Partners such as Division of Vocational Rehabilitation (DVR) and Department of Social and Human Services (DSHS)
- On-site Hiring Events and Employer of the Day

# WorkSource Locations



## Snohomish County

- **Everett**
- **Lynnwood**

## Neighboring Counties

- **Mount Vernon**
- **Bellingham**
- **Seattle**
- **Redmond**
- **Renton**

## Connection Sites

- [Arlington Community Resource Center](#)
- [Arlington Library](#)
- [Brier Library](#)
- [Catholic Community Services](#)
- [Darrington Library](#)
- [Edmonds Community College Career Action Center](#)
- [Edmonds Library](#)
- [Everett Public Library](#)
- [Granite Falls Library](#)
- [Housing Hope Lincoln Hill Village](#)
- [Housing Hope Monroe Family Village](#)
- [Housing Hope Winters Creek North](#)
- [Lake Stevens Library](#)
- [Latino Educational Training Institute](#)
- [Lynnwood Library](#)
- [Mariner Library](#)
- [Marysville Library](#)
- [Mill Creek Library](#)
- [Monroe Library](#)
- [Mountlake Terrace Library](#)
- [Mukilteo Library](#)
- [Snohomish Library](#)
- [Stanwood Library](#)
- [Sultan Library](#)

# WorkSourceWA.com



## Free talent match website

- Post your resume, store cover letters, credentials, and more.
- Search and apply for jobs.
- Information about the labor market, apprenticeships, training programs, even a helpful budgeting tool.



# WorkSource Online



- **Statewide:** [www.worksourceWA.com](http://www.worksourceWA.com)
- **Snohomish County:** [www.worksourceonline.com](http://www.worksourceonline.com)
- **NEW LINK UPDATED DAILY:** <http://www.worksourceonline.com/jobs/>
- **Skagit, Whatcom, Island Counties:** [www.worksourcenorthwest.com](http://www.worksourcenorthwest.com)
- **Seattle-King County:** [www.worksourceskc.org](http://www.worksourceskc.org)

# Workforce Innovation and Opportunity Act (WIOA) “Dislocated Worker”



**The Workforce Innovation and Opportunity Act offers a program that helps people who have lost work through no fault of their own. Like you, they are “dislocated.”**

- Must be eligible to collect unemployment insurance benefits.
  - ✓ 18 years or older
  - ✓ Legal to work in the U.S.A.
  - ✓ Registered with Selective Service (males only)
- One-on-one assistance, training, education, and supportive services.
- Complete the [Employee Survey](#) to connect with program staff.

# Workforce Innovation and Opportunity Act (WIOA)



- One-on-one assistance with skilled Employment Connection Specialists to help define your goals, investigate options and access to resources and workshops
- Assistance with résumé, cover letter, interview preparation, and networking
- Education and training, and supportive services you need to get good jobs and stay employed
- Access to Business Solutions Representatives who partner with businesses and WIOA Employment Connection Specialists and their participants to job-match skilled workers to fill their employment needs

# Worker retraining



**The Worker Retraining Program provides educational funding for laid off and dislocated workers who may want to upgrade their skills or start a new career path.**

- Funding is available through all community and technical colleges; may include tuition, books, and fees for up to three quarters. Short and long-term training options are available.
  - Certificates and Associate's Degree (two-year program)
- Assistance with navigating resources, partners, and the financial aid process.
- One-on-one career counseling.

# Worker retraining



- Training available through all community and technical colleges
- Tuition and Books
- Navigation of resources- We partner with WorkSource, WIOA, and Trade Act
- Assist with Commissioner Approved Training (CAT) and Training Benefits (TB)
  - CAT - waives work search requirements while attending school
  - TB - may provide additional weeks of unemployment and also waives work search requirements while attending school
- Contact your Worker Retraining Specialist at the area college to get started

# Worker retraining – Area Colleges



## **Edmonds Community College**

Gina Certain: 425-640-1433

[gccertain@edcc.edu](mailto:gccertain@edcc.edu)

## **Lake Washington Institute of Technology**

425-739-8206

[Worker.retraininglwtech.edu](http://Worker.retraininglwtech.edu)

## **North Seattle Community College**

206-934-3787

[nworkforce@seattlecolleges.edu](mailto:nworkforce@seattlecolleges.edu)

## **Everett Community College**

Jessica Manfredi: 425-259-8755

[jmanfredi@everettcc.edu](mailto:jmanfredi@everettcc.edu)

## **Cascadia Community College**

425-352-8256

[workforceinfo@cascadia.edu](mailto:workforceinfo@cascadia.edu)

## **Shoreline Community College**

206-546-6957

[fdiro@shoreline.edu](mailto:fdiro@shoreline.edu)

Visit [www.sbctc.ctc.edu](http://www.sbctc.ctc.edu) for more colleges and information.

# Health insurance



## You have 60 days to choose an option:

- **COBRA** allows you and your immediate family to stay on an employer-sponsored health plan under certain circumstances; however, coverage can be expensive. Visit <https://www.dol.gov/general/topic/health-plans/cobra>
- The **Health Benefit Exchange** offers access to affordable insurance plans for all and your lay-off is a “life change” that qualifies you for out-of-cycle enrollment. Visit [www.wahealthplanfinder.org](http://www.wahealthplanfinder.org)
- **Medicare** is available for people 65 or older, or those under 65 on Social Security Disability Income, or diagnosed with certain diseases. Call SHIBA at 800-562-6900.

# Health insurance



## **For more help:**

Visit: [www.insurance.wa.gov/cant-afford-coverage](http://www.insurance.wa.gov/cant-afford-coverage)



# Sno-Isle and Everett Libraries



- 23 Convenient Locations & many resources available online at [www.sno-isle.org](http://www.sno-isle.org)
- Free library card with quick online registration, or visit any library in-person
- Public computers are available at all community libraries
- [Learning Express Library](#)
- Lynda.com *\*free with library card*
- Free Wi-Fi
- Free printing
- Book a Librarian
- Create a Resume and Cover Letter
- Job Search Tools - Job and Career Accelerator
- WorkSource - Tools for the Competitive Job Seeker 1x a month

# What is Trade Adjustment Assistance?



## **If foreign competition was a contributing factor in your layoff, you may be eligible for Trade Adjustment Assistance (TAA)**

TAA is a federal program that provides aid (training, job search and relocation allowances, income support, and more) to workers who lose their jobs or whose hours and wages are reduced as a result of increased imports or shifts in production outside the United States. A TAA petition may be filed by a group of three or more employees or by the Washington State Labor Council.

# WSLC



**Washington State Labor Council (WSLC) advocates for union and non-union workers. If you need additional help, please contact their staff.**

**Bill Messenger**

Cell 360.357.8736

[bmessenger@wslc.org](mailto:bmessenger@wslc.org)

**Emmanuel Flores**

Cell 360.570.5179

[eflores@wslc.org](mailto:eflores@wslc.org)

# Unemployment insurance benefits



## **Temporary financial assistance funded by employer taxes.**

- Benefits are designed to help workers who are unemployed through no fault of their own. Benefits are not meant to replace your earnings, but can help you meet expenses until you return to work.
- Eligibility is based on employment history and the reason you are no longer working.
  - ✓ 680 hours of employment
  - ✓ Wages in Washington State or with a combination of other states
  - ✓ Unemployed through no fault of your own
  - ✓ Being able and available for full time work

# Unemployment insurance benefits



## **Temporary financial assistance funded by employer taxes.**

- Benefits are limited in duration and require three documented job searches per week. Record and keep your job search log.
- If your claim is denied, you have the right to appeal.
- You will need to file an initial claim to establish eligibility.
- You need to submit a weekly claim for each week you wish to receive benefits.
- Benefits are considered taxable income.

# Application process



**The fastest way to apply is online. You can file by phone but you could experience long wait times. There are no in-person unemployment offices in Washington State.**

- If you don't already have one, create your [Secure Access Washington \(SAW\) account](#).
- Visit [www.esd.wa.gov](http://www.esd.wa.gov) and select Unemployment. Download the [checklist](#), confirm your [eligibility](#), gather the necessary [information](#), then sign into [eServices](#) with your SAW account.
- If you have not filed for unemployment before, attend a [webinar](#) to help you navigate the online system.
- If you choose to file by phone, call 1-800-318-6022.

# File weekly for benefits



## **File each week (Sunday to Saturday).**

- If submitting online at [www.esd.wa.gov](http://www.esd.wa.gov), file anytime between 12:01 a.m. on Sunday, and 6:00 p.m. on Saturday.
- If submitting by phone at 1-800-318-6022, file anytime between 12:01 a.m. on Sunday, and 4:00 p.m. Friday (unless Friday is a holiday).
- If you work or are paid sick/vacation leave, report hours and earnings.
- Benefits are normally received 2-3 days after claiming for the week.

# What income is reportable?



## **When being laid off, you do NOT need to report:**

- Severance pay, if paid as a lump sum based on years worked
- A cash out of accrued vacation, sick, or holiday pay
- A bonus, if based on previous work and not attributable to weeks claimed
- Social security or VA Disability
- Health insurance coverage that your employer may still be paying



# Payment of benefits



## **Benefits are paid via direct deposit or debit card.**

- If you apply online, you can select direct deposit or KeyBank debit card.
- If you apply by phone, you will receive a KeyBank debit card in 7-10 days.
- In both cases, funds will be deposited electronically and paid out weekly.
- Your claim will be effective on a Sunday and will expire one year from that date. You have up to 26 weeks of benefits from the effective date of your claim. You do not have to use the weeks of benefits consecutively. You can stop claiming at any time, and you can restart at any time.

# Additional assistance



## Washington Employment Security Department has helpful tutorials and FAQs regarding navigating their system:

- How to apply: <https://www.youtube.com/watch?v=wiAdHpIb8Tw>
- Submitting a weekly claim: <https://www.youtube.com/watch?v=Es-sF6flf6Y>
- eServices: <https://www.youtube.com/watch?v=xryixxRa7bc>
- All information can be found at: <https://esd.wa.gov>

# Local Rapid Response contacts:



## If you need additional help, please contact:

### WorkSource Services

- Doug Evans – [Doug.Evans@ResCare.com](mailto:Doug.Evans@ResCare.com)

### Workforce Innovation Opportunity Act (WIOA)

- Michael Rivers – [MRivers@ESD.WA.GOV](mailto:MRivers@ESD.WA.GOV)
- Paige Schmelzer - [PSchmelzer@ESD.WA.GOV](mailto:PSchmelzer@ESD.WA.GOV)

### Community and Technical College Worker Retraining

- Jessica Manfredi - [jmanfredi@everettcc.edu](mailto:jmanfredi@everettcc.edu)
- Gina Certain – [Gcertain@email.edcc.edu](mailto:Gcertain@email.edcc.edu)

### COBRA and Healthcare Options

- Karyn Cortez - [Cortez.Karyn@dol.gov](mailto:Cortez.Karyn@dol.gov)

### Sno-Isle Libraries

- Emily Felt - [EFelt@sno-isle.org](mailto:EFelt@sno-isle.org)

### Washington State Labor Council

- Bill Messenger - [bmessenger@wslc.org](mailto:bmessenger@wslc.org)

### Unemployment Insurance (UI)

- Linda Collins – (Please direct all questions to – [Doug.Evans@ResCare.com](mailto:Doug.Evans@ResCare.com))


# Survey



Please fill out this  
[Employee Survey](#) and send to:

[Doug.Evans@ResCare.com](mailto:Doug.Evans@ResCare.com)

**Layoff Response  
EMPLOYEE SURVEY**



Date: \_\_\_\_\_ Name: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Most recent employer: \_\_\_\_\_  
Last day of work (anticipated): \_\_\_\_\_  
Date of birth: \_\_\_\_\_ Primary language: \_\_\_\_\_  
Are you a U.S. military veteran or the spouse of a veteran?  Yes  No  
Are you attending school?  Yes  No  
Highest level of education completed: \_\_\_\_\_  
Current job title: \_\_\_\_\_ Length of time in job: \_\_\_\_\_  
Current wage (circle one) Hourly Monthly Annual \$ \_\_\_\_\_  
Desired future wage circle one Hourly Monthly Annual \$ \_\_\_\_\_  
May we contact you regarding job search and training assistance?  Yes  No  
How can WorkSource help you? Check all that apply.  
 Career assessment/skills profiling (Identify careers that align with your interests, abilities and personality)  
 Labor market information (What occupations are in demand, pay ranges, etc.)  
 Training and education benefits (If you desire training in a specific field or topic, please explain what you are interested in): \_\_\_\_\_  
 Résumé and cover letter  
 Job-search strategies  
 Interviewing skills  
 On-the-Job Training (OJT) benefits and options  
 Networking  
 Other: \_\_\_\_\_  
What is your immediate employment goal?  
 Retire  Go to school  Take a break  Return to work as quickly as possible  
 Other: \_\_\_\_\_  
Do you prefer to schedule an appointment?  
If so, please indicate the date and time that works best for you.  
Date: \_\_\_\_\_  
Time: \_\_\_\_\_

**WORKSource**  
A proud partner of the AmericanJobCenter network  
WorkSource is an equal opportunity employer/program.  
Auxiliary aids and services are available upon request to individuals with disabilities. Washington Relay Service: 711