



JOB DESCRIPTION: SOUTHERN CALIFORNIA REGIONAL COORDINATOR – TENANTS TOGETHER

Tenants Together, California's statewide organization for renters' rights, seeks a Southern California coordinator to strengthen relationships with member organizations, partners, and allies, in the region and connect them with the statewide movement. This is a full-time (1.0 FTE), exempt position. The position is based in Southern California and will be working remotely 100% of the time (all staff is currently working remotely due to COVID-19). All work travel, except for local travel done in a safe and socially distant manner, has been suspended until further notice. In the future, this position may require occasional trips to our statewide office in San Francisco, or to other areas in California.

About Tenants Together

Tenants Together is a statewide coalition of local tenant organizations dedicated to defending and advancing the rights of California tenants to safe, decent, and affordable housing. As California's only statewide renters' rights organization, Tenants Together works to improve the lives of California's tenants through education, organizing and advocacy. Tenants Together works to support and strengthen the statewide movement for renters' rights.

Job Description

Tenants Together seeks a dynamic, experienced leader to coordinate our efforts in Southern California. The Coordinator will work with member organizations, partners, and allies to build support for new tenant unions, help existing tenant unions build capacity, train member organization leaders, and strengthen relationships among TT member organizations in the region. This position presents an exciting opportunity for someone who is creative, motivated, committed to social, economic, and racial justice and wants to be a key part of this historic effort to strengthen tenants' rights across California. This position reports to the Program and Campaign Director.

Qualifications

- 2-3 years' experience working in coalitions; able to maintain relationships with a broad range of diverse groups, and navigate challenges in a principled and effective manner, and maintain movement-focused relationships across a wide geography.
- Fluent in Spanish or bilingual preferred. Other languages a plus.
- Experience facilitating multilingual spaces preferred.
- Demonstrated ability to lead engaging, empowering, and uplifting trainings and develop training content in collaboration with others
- Familiarity with local and regional housing issues and political context preferred.
- Exceptional organization, time management, and project management skills.
- Team player who takes initiative; must be able to work independently and collaboratively.
- Computer proficiency and experience with software such as Microsoft Outlook, Word, Excel, Google docs, and Salesforce. Experience working remotely a plus.
- Experience with, or willingness to learn and use, online organizing platforms such as Action Network and Social Media (Facebook, Instagram, and Twitter).
- Experience working with attorneys in an organizing and movement-building context preferred.
- Experience with creative organizing strategies like negotiating community agreements, and/or transformative cultural strategies desired.
- Car and drivers' license required.

- Flexibility to work evenings and weekends as needed.
- Basic knowledge of tenants' rights and counseling a plus.

Job duties

- Help recruit new member organizations and partners into Tenants Together and coordinate regional network.
- Conduct 1 on 1's with point people from member organizations, partners, allies, potential new tenant unions, and public officials.
- Be a on the ground resource for technical assistance for member organizations, partners and allies in the region; connect tenant leaders with available resources.
- Conduct trainings based upon the needs of member organizations, which may include meeting facilitation, Know Your Rights trainings, Best Practices in Forming Tenant Unions/associations, and basics of tenant organizing and work with TT staff to develop trainings.
- Identify and leverage resources from local organizations to support ongoing campaigns.
- Represent TT at meetings, hearings, and with media outlets.
- Work as part of a team with the Program and Campaign Director, Northern California and Central Valley Regional Coordinators, and the Counseling & Volunteer Coordinator.
- Coordinate with Homes For All (HFA)/Right to the City (RTTC) staff and translocal partners to align different tracts of housing justice work in California.
- Work with members, partners, and allies to help organize mass tenant assemblies (500 or more tenants) that develop collective long-term strategy and shared political analysis.
- Attend weekly staff meeting and weekly supervision meeting by phone/videoconference.
- Collaborate with development staff to build/maintain relationships with local/regional funders.

Salary and Benefits

This is a full-time position commencing as soon as possible. Salary is \$55,000/year, plus medical benefits, paid holidays, paid vacation time and sick time, access to FSA/Commuter benefits, and a cell phone stipend.

How to Apply

Please submit cover letter and resume by mail and/or email (electronic attachments must be in PDF or Word) by 10/16/20 to:

Tenants Together
 c/o Adolfo Echeverry, Operations and HR Coordinator
 474 Valencia St #156
 San Francisco, CA 94103
adolfo@tenantstogether.org

Tenants Together is an equal opportunity employer. We believe our work must be centered in and led by the most marginalized people in our society. We strongly encourage applications from BIPOC, LGBTQ+, people from poor and working-class backgrounds, people with disabilities, women, and other marginalized communities.