



CWA-IBT/IAM Fleet Service Transfer Request Form

US Airways is an Equal Opportunity Employer - M/F/D/V

Policies and Procedures regarding transfers are outlined in Article 9 of the CWA/IBT contract for Passenger Service employees and Article 8 of the IAM Fleet contract for Fleet Service employees. Employees should review these policies prior to submitting their request. This form must be used to submit transfer requests for positions covered by these contracts, with the exception of transfer requests for CSS and Club transfers from non-Club employees. Requests for CSS positions are submitted using the PE-106, PE-110 and PE-64 forms. Club vacancies not filled with existing Club employees will be posted. If a CWA/IBT covered employee accepts/refuses a System Transfer Offer, all bids (including CSS) will be deleted.

Employee Payroll File Number	Last Name, First Name	Active [] Furlough [] Current Status
Employee Telephone Number	Current Location	Current Position

Check the appropriate box(s) to indicate the position for which you are requesting a transfer and list the city/cities under Cities to "ADD" listed below. If you wish to delete, list the city/cities under Cities to "DELETE" listed below.

FLEET SERVICE POSITIONS			
	Cities to ADD	Cities to DELETE	
<input type="checkbox"/> Full-Time Fleet Service Agent			
<input type="checkbox"/> Part-Time Fleet Service Agent			
<input type="checkbox"/> Full-Time Fleet Service Lead Agent			
<input type="checkbox"/> Part-Time Fleet Service Lead Agent			
<input type="checkbox"/> Full-Time Tower Lead Agent *			
<input type="checkbox"/> Part-Time Tower Lead Agent *			
*Exception: CLT, LAS, PHL and PHX Tower Lead positions are filled through online postings			

CUSTOMER SERVICE POSITIONS			
	Cities to ADD	Cities to DELETE	
<input type="checkbox"/> Full-Time Customer Service Agent			
<input type="checkbox"/> Full-Time CAR			
<input type="checkbox"/> Full-Time Club Representative *			
<input type="checkbox"/> Full-Time Reservations Sales Rep			
<input type="checkbox"/> Part-Time Customer Service Agent			
<input type="checkbox"/> Part-Time CAR			
<input type="checkbox"/> Part-Time Club Representative *			
<input type="checkbox"/> Part-Time Reservations Sales Rep			
*Exception: Unless you are currently a Club Agent Club positions are filled through online postings			

For CSA, CAR, Club Rep and FSA - Send to: FAX 817-963-5475; or email to DL_Station_Services@aa.com
 For Reservations - Send to: FAX 336-760-7615; or email to INTADMIN@aa.com

I certify that all information given on this form is true and correct. I understand that falsification of data so given may prevent my being transferred or subject me to immediate dismissal. I understand that I may be required to submit to a drug screening test and Government Required Criminal History Record Check. I have read and understand all the information provided above. NOTE - some stations may require USPS Clearance and/or CBP Seal. ****This request is valid for one (1) year from the date received****

Employee's Signature (Retain a Copy)

Date