



HILLSBORO MEDICAL CENTER

# 2021 New Delegates Orientation and Zoom Training



# Welcome Delegates

- Introduction
- What is a convention?
- What does it mean to be a delegate?
- Components of a convention?
  - Committees
  - Resolutions
  - Amendments
  - Elections



# Introductions

President - Jeff Klatke (He/Him/His)

Executive Director - Stacy Chamberlain (She/Her/Hers)

Staff Support - Kathy Formella (She/Her/Hers)



# What is a convention?

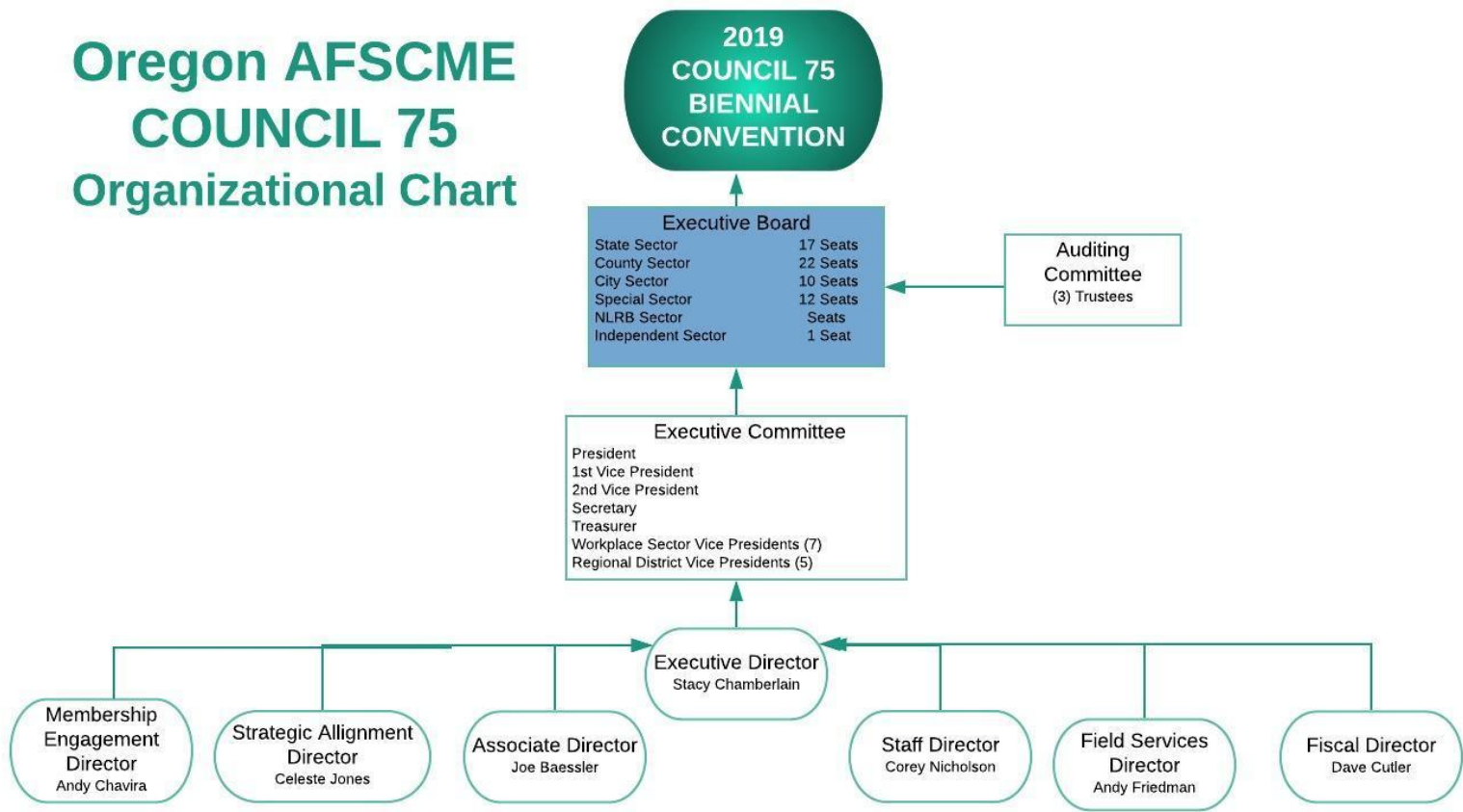
- The convention is the highest ranking decision-making body of our union.
- It is essential for member-led union democracy!
- It is the gathering of all locals' delegates to make collective decisions on behalf of the entire state membership of AFSCME.





# Authority Hierarchy

## Oregon AFSCME COUNCIL 75 Organizational Chart





# What does it mean to be a Delegate?

- A delegate is an elected representative of their fellow AFSCME members in their home local.
- A delegate casts votes on behalf of their local.
- Delegates ensure that the decisions made are on behalf of all AFSCME members.



# Components of a Convention

- Making group decisions
- Recognizing outstanding service and achievement
- Reflecting on the two years since the previous convention.
- Electing decision-makers who will serve until the next convention (two years)



# Convention Committees

- Resolutions Committee
- Constitutional Amendments Committee
- Elections Committee
- Rules Committee
- Credentials Committee
- Sergeant-At-Arms Committee





# Resolutions Committee

- What is a resolution?
  - A resolution is a statement by the convention delegates regarding priority items for our union going forward
  - Resolutions can be regarding strategic direction, statements of values, identification of initiatives to which resources will be devoted, etc.
  - It names specific action items



# Amendments Committee

- What is a Constitutional Amendment?
  - A Constitutional Amendment is a modification to our statewide Union governing document, our Constitution
  - Only the Convention has the authority to modify our Constitution
  - Our Constitution governs:
    - Dues
    - Finances
    - Membership
    - Governing bodies and leadership positions, such as the Board, the executive committee, the Officers, the executive director, etc.
    - Convention processes



# Elections Committee

- Overseeing all nominations and elections
  - Accepting nominations
  - Confirming eligibility for office
  - Coordinating balloting
  - Publishing results
  - 6 member-delegates and 19 total staff to conduct all of the above and keep all the moving parts moving properly and on time



# Convention Rules Committee

- Who is eligible to participate?
- How do we create equitable participation?
- How do we engage in discussion and debate?
- How do we vote?



# Credentials Committee

- Ensuring that only properly elected representatives of our Locals are participating
- Ensuring that voting strength is properly allocated





# Sgt-At-Arms Committee

- The Sergeants-At-Arms plays a critical role in the function of the Convention:
  - Helps delegates find what they need to participate
  - Helps delegates get in the proper line to speak during discussion and debate
  - Helps the chair track time limits
  - Helps the chair count votes



# Where to find more information

- <https://www.oregonafscme.org/2021-concil-convention>
- Call the SMART Center - 1-844-75-UNION
- [Parliamentary procedure slide show](#)
- [Parliamentary procedure quick reference guide](#)
- [Previous convention delegate guide](#)



# Zoom Platform Training

6:30pm



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# Why we are using this platform?

- Our Constitution requires us to meet every two years in odd numbered years between March 1 and June 1.
  - Because of the pandemic, we cannot safely, or legally, gather a group of between 150-200 people to hold our Convention in person.
  - Because of our Constitution, we cannot delay our Convention until later.





# Credential Badge

Since we can't have physical badges this year, to help the sgt-at-arms to monitor.

Your name must appear

First Name Last Name (Local Number)

EX: Kathy Formella (1790)

Registration Table staff will help all delegates with this



# Speaker Line UP

	A	B	C
1	Motion:	Ice Cream at all meetings	
2	Who Made Motion:	Sarah (328)	
3	Seconded:	Chris (3580)	
4	Voting Results:	Passed	
5			
6	<b>Support</b>	<b>Oppose</b>	<b>Other</b>
7	Sarah Thompson(328)	Eben Pullman (88)	Ross Keily (350)
8	Mecca Scott(88)		
9			
10			
11			
12			
13			
14			
15			



# How to Get in Line?

- Use the Q&A button
  - Enter into the Q&A if you want to speak for, against, or have a question
  - To speak on a point of personal privilege, enter into the Q&A
  - To second a motion, type “second” into the Q&A
  - Please do not use this function for anything other than getting in line to speak
- No Chat Function
- Raised hands will not be answered



# How You will be able to Speak

- When it is your turn to speak, the chair will call on your name
- The sgt-at-arms will change your Zoom role from “attendee” to a “panelist” for speaking rights
  - \*This moving process takes a moment. It may feel like you are being kicked out of the zoom
- Once you are moved, you can unmute yourself and we would prefer that you turn on your camera



# Voting on a motion

- A poll question will pop up onto your screen
  - You may vote in favor of the motion, against the motion, or abstain from voting on the motion
- When voting on motions you are casting a single vote
- Elections are different





# Nominations/Elections

- Friday evening, nominations will be accepted for all Officer positions (see Elections slide #11)
- Saturday morning, elections for Officer positions will be held
- Sunday morning, nominations and elections for all other positions will be held in smaller sub-groups based on representation
- Elections are “per-capita”



# Elections

- Who, or what, gets elected at the Convention?
  - Officers:
    - President
    - First Vice President (1 of 2 senior Vice Presidents)
    - Second Vice President (1 of 2 senior Vice Presidents)
    - Treasurer
    - Secretary
    - Trustees
  - Executive Committee: 17 junior Vice Presidents based on geography or employer type
  - Board: Largest and highest ranking governing body



# ElectionBuddy

- When the election is live you will receive an email from Election Buddy at the same email address you received the invite to tonight's meeting
- You will have 15 minutes to cast your vote
- You will be casting the number of votes that your Local has given to you (per-capita)



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Questions?