

Minnesota DFL Senate Caucus Finance Director

Location: St. Paul, Minnesota

Salary: \$5,000-7,000/month depending on experience

How to Apply: Applications will be accepted on a rolling basis and we intend to fill the position as soon as possible. Please send a cover letter and resume to Caucus Director Megan Hondl at megan@senatedflcaucus.com with finance director as the subject line.

The Finance Director will share the following commitment and values:

- Commitment to winning a Democratic majority in the Minnesota State Senate
- Desire to grow and implement a successful fundraising program
- Positive, kind, empowering, and no-drama approach to their work
- Help ensure the Caucus has a strong, respectful, and cohesive team culture

Responsibilities Include:

- Develop and execute a fundraising plan
- Assist with day-to-day cash flow operations
- Create routine reports for the Campaign Director and leadership team
- Plan and run small-scale and large-scale fundraisers
- Manage member call time and assist members in building strong relationships with donors
- Oversee a thank you program
- Oversee the management and hiring process of additional finance staff

Qualifications:

- Two cycles of political fundraising experience
- Extensive knowledge of NGP and ActBlue
- Strong organizational and communication skills
- Lives in Minnesota or is willing to relocate to Minnesota for the 2022 campaign cycle

MN DFL State Senate Caucus is an equal opportunity employer and committed to providing employees with a work environment free from discrimination and harassment. The DFL Senate Caucus is committed to including groups historically underrepresented due to race/ethnicity, religion, age, gender identity, sexual orientation, veteran status, and/or ability. We strongly encourage members of underrepresented and marginalized communities to apply.