

**SITE FACULTY REPRESENTATIVE AND FAC MEMBER LIST**

**\*Site elections are held annually prior to September 15<sup>th</sup>. See FAC Guidelines for more information.\***

<b>School/Worksite:</b>			
<b># Faculty Reps Allowed</b> (1 for every 25 PGCEA members):		<b>FAC Meeting/Election Date:</b>	

**Faculty Representative:** Is a member of PGCEA's governing body. They represent PGCEA at their location and their site's (member's) collective interests at the monthly PGCEA Representative Council meetings held at the PGCEA Center. **Faculty Reps** are key decision-makers and policy setting body of PGCEA and regularly attend Representative Council Meetings to facilitate Association business. They also hold FAC meetings, assist and communicate with members at their site. The Faculty Representatives are elected by the faculty annually. Each worksite is entitled to at least one **PGCEA Faculty Representative**, and additional Faculty Representatives are on the basis of 1 for every (25) PGCEA members (or portion thereof) and 1 **Alternate Faculty Rep** for each Faculty Rep. (For example, if your site has twenty-six (26) members the site is entitled to two (2) representatives and (2) alternate representatives.)

**Faculty Advisory Council (FAC)** is a **contractually-mandated**, school-based committee which serves to voice concerns of the general membership to the principal/site manager. The council is elected by the faculty (at the rate of one for every ten (10) unit members or portion thereof). Regardless of the size of the work site, the FAC shall have an absolute minimum of five (5) members. Meetings are held regularly at the representative site.

*If your school has more than one Faculty Representative, a **Chairperson** shall be designated by the school delegation (election).*

TO ENSURE THAT YOU RECEIVE ALL ASSOCIATION COMMUNICATIONS, PLEASE PROVIDE YOUR CELL PHONE NUMBER AND YOUR <b>NON-WORK</b> EMAIL (DO NOT USE					
	EMPLOYEE NUMBER	First Name	LAST NAME	CELL PHONE	<b>NON-WORK</b> EMAIL ADDRESS (DO NOT USE YOUR WORK EMAIL FOR UNION COMMUNICATIONS)
CHAIR					Can PGCEA share your contact information with other schools' FAC Chairs? Yes No
REPRESENTATIVE 2					Can PGCEA share your contact information with other schools' FAC Chairs? Yes No

✓ **CHECK ONE**—All reps and alternate reps are included as a member of the FAC. List *additional* Representatives, Alternate Reps and FAC members below.

	EMPLOYEE NUMBER	First Name	LAST NAME	CELL PHONE	<b>NON-WORK</b> EMAIL ADDRESS (DO NOT USE YOUR WORK EMAIL FOR UNION COMMUNICATIONS)
<input type="checkbox"/> Representative 3 <input type="checkbox"/> Alternate <input type="checkbox"/> FAC Member					Can PGCEA share your contact information with other schools' FAC Chairs? Yes No
<input type="checkbox"/> Representative 4 <input type="checkbox"/> Alternate <input type="checkbox"/> FAC Member					Can PGCEA share your contact information with other schools' FAC Chairs? Yes No
<input type="checkbox"/> Representative 5 <input type="checkbox"/> Alternate <input type="checkbox"/> FAC Member					Can PGCEA share your contact information with other schools' FAC Chairs? Yes No
<input type="checkbox"/> Representative 6 <input type="checkbox"/> Alternate <input type="checkbox"/> FAC Member					Can PGCEA share your contact information with other schools' FAC Chairs? Yes No
<input type="checkbox"/> Representative 7 <input type="checkbox"/> Alternate <input type="checkbox"/> FAC Member					Can PGCEA share your contact information with other schools' FAC Chairs? Yes No
<input type="checkbox"/> Representative 8 <input type="checkbox"/> Alternate <input type="checkbox"/> FAC Member					Can PGCEA share your contact information with other schools' FAC Chairs? Yes No
<input type="checkbox"/> Representative 9 <input type="checkbox"/> Alternate <input type="checkbox"/> FAC Member					Can PGCEA share your contact information with other schools' FAC Chairs? Yes No
<input type="checkbox"/> Representative 10 <input type="checkbox"/> Alternate <input type="checkbox"/> FAC Member					Can PGCEA share your contact information with other schools' FAC Chairs? Yes No

I certify that the information above is accurate: \_\_\_\_\_ Date \_\_\_\_\_  
 Faculty Chairperson

\*Return completed forms to PGCEA via pony, fax 301-568-8900 or email document to [contacts@pgcea.org](mailto:contacts@pgcea.org)