



## **Nevada Senate Democrats - Campaign Manager**

The Nevada Senate Democratic Caucus (NSD) is seeking several campaign managers to manage front-line state senate races for the 2022 election cycle. These positions are all based in Clark County/Las Vegas, Nevada and will last through November of 2022.

### **Responsibilities**

- Work with Senate Caucus staff to manage day-to-day campaign operations, activities, and workflow
- Execute the campaign's finance plan by:
  - Conducting donor research
  - Staffing call time
  - Organizing, planning, and executing fundraisers
  - Managing compliance needs in coordination with the Caucus Finance Director
- Execute the campaign's field plan by:
  - Recruiting and managing a volunteer base
  - Managing a robust field program that includes traditional and innovative field tactics
  - Developing a GOTV strategy and streamlining with existing groups on the ground to ensure all areas of GOTV are covered and avoid duplication of efforts
  - Building and maintaining relationships with local activists, as well as local party and community leaders
  - Developing a deep, broad understanding of demographics, local issues, political trends, and opportunities and challenges for Democrats in the district
- Work with the Senate Caucus staff to meet deadlines
- Other political tasks as needed

### **Qualifications**

- At least one cycle of campaign experience as a finance staffer, organizer, etc.
- Experience with VAN, ActBlue, and other campaign software as well Google Suite.
- Experience with, or willingness to learn, political fundraising
- Experience organizing fundraisers or other events with donors, supporters, or volunteers
- Comfortable interacting with large donors and major stakeholders
- Strong verbal and written communication skills
- Willingness to work campaign hours
- State legislative and/or local organizing experience is a plus, but not required
- Nevada ties are a plus, but not required

These positions report directly to their respective candidates as well as Senate Caucus Directors. The salary for this position will range between \$3,500 and \$4,000 per month and includes healthcare benefits.

The Nevada Senate Democratic Caucus (NSD) is committed to diversity among staff, and recognizes that continued success requires the highest commitment to obtaining and retaining a diverse staff that provides the best quality services to supporters and constituents. NSD is an equal opportunity employer and it is our policy to recruit, hire, train, promote and administer any and all personnel actions without regard to sex, race, age, color, creed, national origin, religion, sexual orientation, gender identity or expression, physical or mental disability, personal appearance, marital status, family responsibilities, genetic information, or any other legally protected basis. NSD will not tolerate any unlawful discrimination and any such conduct is strictly prohibited.

**Interested individuals should send a resume and cover letter detailing past experience to Greg Lademann at [glademann@nvsenatedems.com](mailto:glademann@nvsenatedems.com). Please include your last name and "Campaign Manager" in the subject line. Applications will be reviewed on a rolling basis with an anticipated start date no later than April 1, 2022.**