



Prince George Office



1004 Landooz Road,
Prince George, BC
V2K 5S3



Tel: (250) 962-1603
Fax: (250) 962-9552
Toll Free: 1-877-621-1603

Vancouver Office



Suite 1020-1200 W. 73rd Ave
Vancouver, BC
V6P 6G5



Tel: (778) 945-9911
Fax: (778) 945-9916
Toll Free: 1-833-381-7622

BCAFN Travel Policy

General Information

Eligible costs will be reimbursed upon submission of BCAFN's Travel Claim form and confirmation of attendance at the BCAFN Housing Forum for BC First Nations community members and people affiliated with a First Nations governing body or organization.

Due to limited funding, travel support will be provided on a first-come, first-served basis and approach that ensures regional representation. There will be a notice on the registration page if all travel support funds have been allocated and are no longer available.

To be eligible for travel reimbursement, please indicate your First Nation, First Nation governing body or organization.

Please submit your travel claim no later than **November 27, 2023**.

Meal Allowances

We will provide meal allowances (where necessary and where meals are not already being provided) at the standard Treasury Board rates as follows:

Breakfast: \$22.80 Lunch: \$23.05 Dinner: \$56.60 (if arriving home after 7pm).

Receipts are not required for meal allowances.

Accommodation

Accommodations can be provided for up to three nights (an additional night can be claimed pending travel itinerary and travel distance from venue). BCAFN will secure a room block and provide details once available. If the room block is no longer available or you need to stay outside of Prince George as per your itinerary, BCAFN will reimburse reasonable expenses.

Transportation

If you intend to use your car to travel to the Forum, BCAFN will reimburse you the number of kilometres between your residence and the Prince George Civic Centre at the current regional Treasury Board Rate (\$565 /km). Please accompany your kilometres with a Google Map screenshot between your residence and the event location.

Any applicable parking, taxi's or bus fare will also be reimbursed with a receipt.



www.bcafn.ca



events.bcafn.ca

Prince George Office

Ancestral, traditional and unceded territories of the Lheidli T'enneh

Vancouver Office

Ancestral, traditional and unceded territories of the X^mməθk^wəyəm (Musqueam), Skwxwú7mesh (Squamish) and səliłwətał (Tsleil-Waututh)



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Flight reimbursement eligibility will be reimbursed based on your region ([see below](#)).

Lower Mainland, Vancouver Island and Southwest BC Residents

Including Surrey, White Rock, New Westminster, Coquitlam, Burnaby, Richmond, Vancouver, North Vancouver, West Vancouver, Abbotsford, Chilliwack, Merritt, Hope, Squamish, Whistler, Lillooet, Lytton

Accommodations and meal allowances are not applicable for up to three days of travel (subject to your itinerary)

Flights are reimbursable for up to \$700 per person

Interior BC and Southeast BC Residents

Including Okanagan, Kootenay, Caribou (up to Williams Lake)

Applicable meal allowances will be provided for up to three days of travel (subject to your itinerary).

Flights are reimbursable up to \$600 per person.

Northern BC (North Central, Northwest and Northeast BC (Excluding Prince George)

Applicable meal allowances will be provided for up to three days of travel subject to your itinerary).

Flights are reimbursable up to \$500 per person for non-remote locations and up to \$800 for remote northern locations.

For any inquiries related to the BCAFN Travel Policy, please contact

Sophia.Iliopoulos@bcfn.ca



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