



New Hampshire House Caucus: Candidate Services Director

The New Hampshire House Democratic Victory Campaign Committee is a full-time political organization dedicated to building a Democratic majority in the New Hampshire House of Representatives.

We are looking for an experienced, full-time Candidate Services Director to manage our candidate recruitment and training program to regain the Democratic House majority. The Candidate Services Director will work closely with senior staff, the legislative leadership team, and individual members. The position will last until December 15, 2024.

Responsibilities include, but are not limited to:

- Managing 2 special elections in Coös County, both on 1/23/24.
- Working closely with caucus leadership, DVCC staff, and political leaders across the state
- Identifying and recruiting House candidates for the 2024 cycle.
- Assist with training candidates.
- Hiring and managing a team of three to four staff, Regional Campaign Managers
- Assisting regional campaign managers to build campaign infrastructure for targeted House candidates.
- Developing strong relationships with grassroots organizations across the state, including the NH Coordinated Campaign.

Required skills and qualifications:

- Strong commitment to electing Democrats to state government.
- Minimum two (2) cycles of campaign experience.
- Lives in or willing to relocate to the Greater Manchester area for the duration of the campaign cycle. Office is in Concord.
- Must have access to a reliable vehicle. This position will require occasional travel around the state.
- Possess superior interpersonal skills, with the ability to communicate effectively with a wide range of people and organizations.
- Fast learner and willing to go above and beyond and find creative solutions to problems.

- Exemplary time management, planning, and organizational skills.
- Detail-oriented and able to prioritize and manage multiple projects.
- Strong written and oral communication skills.
- Able to work independently and in a team environment.
- Work extended hours, including nights and weekends as needed.

Preferred Skills and Qualifications:

- Willingness to temporarily relocate to the greater Berlin, NH area until 1/23/24. Supporter Housing provided.
- Appreciation for hyper-local politics.
- Some understanding of New Hampshire political scene
- Has worked for a legislative program, preferably a state caucus or a state legislative campaign.
- Strong preference to have experience managing a paid communications program, specifically mail and digital.
- Strong preference to have experience managing paid communications vendors.
- Strong preference to have experience managing a paid communications budget of more than \$100,000.
- Background in field andVotebuilder.
- MiniVan training andmanagement experience.

How to apply:

To apply please send your resume and two references to jgeorge@nhhousedems.org. Please list “Candidate Services Director Application” in the subject line. No calls, please. The position will be open until filled and applications will be reviewed on a rolling basis.

Salary is \$5,606.04/month, or \$67,272.48/year, plus a \$100/month technology stipend. Health, dental, and optical insurance coverage is available at no cost to the employee.

The New Hampshire House Democratic Victory Campaign Committee is a unionized workplace, represented by IBEW #2320.

The New Hampshire House Democratic Victory Campaign Committee is dedicated to the achievement of equality of opportunity for all its employees and applicants for employment without regard to race, color, religion, sex, gender identity, sexual orientation, marital status, age, national origin or disability.