



## Finance Director

The Michigan Senate Democratic Fund (MSDF) is a full-time political organization dedicated to protecting the Democratic majority in the Michigan Senate.

MSDF is looking for an experienced, full-time Finance Director to run an aggressive fundraising operation to defend the new Democratic majority. The Finance Director will work closely with the Executive Director, the campaign leadership team, and individual members to draft and execute a fundraising plan to prepare for 2026.

### Primary Responsibilities

- Assist MSDF in developing an aggressive but realistic 4-year finance plan.
- Develop and execute a multi-faceted short-and long-term finance plan with programs aimed at multiple categories of donors (including PACs, high-and low-dollar individuals, other institutional givers, and online contributors).
- Plan, schedule, and manage small-and large-scale fundraising events.
- Manage caucus call time, conduct all follow-up donor correspondence and pledges.
- Build on existing donor database by identifying, researching, and recruiting new donors. Assist members in building strong relationships with major donors. Oversee compliance and prepare state finance reports for MSDF.
- Write or oversee drafting of direct mail and online/email solicitations.
- Working with finance team, assist incumbent members and candidates with developing and executing their own successful fundraising plans.
- Supervise finance team in donor research, event planning, and other support activities.
- Staff MSDF leadership and other members at campaign-related events.

### Qualifications

- Strong commitment to electing Democrats to state government.
- Bachelor's degree or equivalent experience.
- Minimum two cycles statewide, congressional, or state legislative campaign finance director or equivalent experience preferred.
- Experience with NGP required.
- Lives in or willing to relocate to the Lansing, Michigan area for the duration of the current campaign cycle. Must have a car (position will at time require travel around the state).
- Strong written and oral communication skills. Strong interpersonal skills.
- Work extended hours, including occasional nights and weekends as needed.

### Physical Requirements

The Michigan Senate Democratic Fund is committed to an inclusive organization, supporting employees of varying abilities and to providing reasonable accommodations to enable individuals with disabilities to thrive. The requirements of this role, related to its physical demands, described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- Must be able to remain in a stationary position for long periods of time while operating a computer and other office productivity machinery.
- Must be able to move about inside an office to access file cabinets, office machinery, etc.
- Flexibility to work extensive hours outside of normal operating hours.
- Must be able to remain in a stationary position while driving or riding as a passenger in a car because occasional statewide travel is necessary. MSDF will reimburse mileage.

### Salary and Benefits

The compensation range for this position is \$90,000-\$102,000, commensurate with the qualifications and experience of the selected candidate. MSDF offers health, dental, and vision insurance.

### Application Instructions

Submit resume to [mfearon@senatedems.org](mailto:mfearon@senatedems.org). Please include resume, cover letter, and three references.