



## **Nevada Senate Democrats - Deputy Finance Director**

Nevada Senate Democrats are seeking a Deputy Finance Director to support the Finance Director and their fundraising operation. The position will run through December 2026 and is based in Clark County (Las Vegas).

### **Responsibilities include:**

- Staff call-time with caucus members and candidates
- Identify and research new donors
- Conduct follow-up for solicitations of contributions
- Assist with maintaining financial records for the NSD, its members, and candidates
- Staff fundraisers for the NSD, its members, and candidates
- Other duties as assigned

### **Qualifications and Skills:**

- At least one cycle of campaign or non-profit experience with a finance background
- Experience managing call time of a principal is preferred
- NGP, ActBlue, Excel, and Google Suite proficiency is preferred
- Excellent written and verbal communication skills
- Good time management skills and the ability to manage multiple projects simultaneously
- Willing to work campaign hours, including nights and weekends
- Committed to details, results, meeting goals, and tracking/using data to inform decisions
- Positive attitude and an ability to approach problem-solving with creativity
- Travel as required
- Nevada ties are a plus, but not required

This position reports to the Finance Director. The identified pay range for this position is between \$4,000 and \$6,000 per month plus health care, vision, and dental benefits.

**Interested individuals should send a resume detailing past experience to Brandon Error at [berrer@nvsenatedems.com](mailto:berrer@nvsenatedems.com). Please include your last name and “Deputy Finance Director” in the subject line. Applications will be reviewed on a rolling basis with an ASAP start date.**

Nevada Senate Democrats (NSD) are committed to diversity among staff, and recognize that continued success requires the highest commitment to obtaining and retaining a diverse staff that provides the best quality services to supporters and constituents. NSD is an equal opportunity employer and it is our policy to recruit, hire, train, promote and administer any and all personnel actions without regard to sex, race, age, color, creed, national origin, religion, sexual orientation, gender identity or expression, physical or mental disability, personal appearance, marital status, family responsibilities, genetic information, or any other legally protected basis. NSD will not tolerate any unlawful discrimination and any such conduct is strictly prohibited.